

St. Kilian Technology Committee Meeting Agenda

Angela Little	Lynn Guyer	Greg Kubisch
Mary Rauch	Mary Braidigan	Mark Magruder
Karen Kapellusch	Justin Weber	Matt Wallner
Fr. David La Plante	Ryan Radschlag	
Greg Bell	Laurie Bieser (Ent Books)	

March 3, 2008
7:00 PM – Library

I. Prayer -

II. Review & Approve Meeting Minutes – Approved with minor adjustments

III. Reports

- a. Financial Report – Account balance stands at \$2,932.26. No additional funds in process, however Hunter System Maintenance is coming up. Angela also handed out a Memo from Steve Schmit outlining last month's transactions within the committee account. The one item on the income side of the equation was from the computer drop off which raised \$24. It was noted that next year we may want to advertise the true benefit of the service being provided to encourage higher donations.
- b. Smart Board Contest – Karen had her class create a business plan to compete in a competition with a grand prize of a smart board system. Karen asked that any one that had input as to the content or layout of the plan get back to her by Thursday 3/6 due to submittal deadlines.
- c. Teacher Training – Still an active program however Karen has resorted to sending out quick emails to staff about how to perform misc tasks which seem to be proving helpful to the staff.

IV. Old Business

- a. Old Technology Issues/Requests (Update Issues List)
- b. Laptops – Potential IBM connection fell thru, need to keep looking for way to take part in IBM employee component discount program.
- c. Smart Board Update – Mary B went to another seminar on Smart Board, still trying to set up a demonstration for the technology committee.
- d. Technology Social
- e. Working meeting follow up
 - i. Mary Kirley Wireless Connection – Still having issues with connection, she is also having outlook issues, may need to format computer and reload all programs.
 - ii. Art/Music Projector/Screen/Computer – System & software was successfully set up and works
 - iii. Music in Education update/training
 - iv. Documentation – Still working on pulling together all passwords, key codes, & software and keeping in a central location.

V. New Business

- a. New Technology Issues/Requests (Issues List Additions)
- b. Having issues with students trying to access blocked sites. Going to look into if ETA can identify which user ID is trying to access what sites.
- c. Display for main lobby – Idea is to install LCD in main lobby displaying information such as lunch menu, class achievements, birthdays, announcements, etc. Lynn has experience with setting up these types of systems. Lynn used Simon to set up this type of system in past but was pricey. May need to look into using power point. Possibly look at sponsors for board such as local restaurants. The big question remains, is there really a need for this???
- d. Budget – we need to look into creating one

VI. Future Meetings/Goals

- a. Fundraising/Plant sale (May) – Transfer from Mary to Lynn is in process.
- b. Electronic sign(s)/Monitors
- c. Student ID cards
- d. Gym camera/Concession TV
- e. Webcam in gym
- f. Deferred Projects
 - i. Touchscreen for lunchroom
 - ii. Grade Quick replacement for Webgrader
 - iii. Edline (Online Family Access)
- g. Archdiocese approved technology plan, need to resubmit in Sept. 2009

Next meeting: April 7th