

St. Kilian Technology Committee Meeting Agenda

Angela Little	Lynn Guyer	Greg Kubisch
Mary Rauch	Mary Braidigan	Mark Magruder
Karen Kapellusch	Justin Weber	Matt Wallner
Fr. David La Plante	Ryan Radschlag	
Greg Bell	Laurie Bieser (Ent Books)	

January 07, 2008
7:00 PM – Library

I. Prayer -

II. Review & Approve Meeting Minutes – *Minutes from 12/3/07 were reviewed and approved*

III. Reports

- a. Financial Report – *As of December 31st the Technology Committee funds were at \$4,548.40 however there are bills pending such as \$951.86 which is owed to the Parish as well as money owed for the Hunter System Maintenance.*
- b. Entertainment Book Sales – *Still waiting for final numbers on profit totals*
- c. Equipment Disposal/Ink Cartridge Programs – *Two recent transactions from this program which took place in December were for \$63.20 & \$53.60. Need to investigate an additional alternative to recycling ink cartridges, Office Max is offering payment for certain ink cartridges, could prove more beneficial then Recycle Rewards Program. Look into doing equipment disposal on the same day as market day – look into advertising thru flyers, mass email, etc.*

IV. Old Business

- a. Old Technology Issues/Requests (Update Issues List) – *Some Misc items that came up under old business:*
 - i. *Extra Boosters were added for network in school.*
 - ii. *Accelerated reader problem still being worked on.*
 - iii. *Room 107 still has a bad network signal, the classroom computer may need to be hardwired are have an external antenna added.*
- b. Teacher Survey/Training – *Karen will be holding an after school email training class on the 16th and in preparation will put together a list of FAQ's*
- c. Larger screen for Lab – *Turns out larger screen may work in lab, need to install a bigger board to accommodate the larger screen. Need to talk to Dan about new screen and any ideas he might have for mounting it as well as what it would take to mount old screen in library.*
- d. Laptops – *Mark checked into purchasing old laptops from his employer and found that the cost per unit was \$460 and there was potential for bad parts, batteries, etc. determined not to be a feasible option. We do have a lead on some one's uncle who works for IBM out in Minnesota, the deal with purchasing discounted items through IBM is that the items must be donated to the school so Mary B. will discuss options for handling this with the parishioner and potentially ask if donations could take place of weekly offerings. Mary will also try to find out any other details about IBM program.*

- e. Website
- f. Webmaster – *Still looking for a Webmaster.*
 - i. FaithWebsite Training/Accounts
- g. Technology Social

V. New Business

- a. New Technology Issues/Requests (Issues List Additions) - *Need to review existing educational software on teachers computers and those that need to be upgraded or replaced with different software based upon teacher preference and satisfaction with existing programs.*
- b. Screen for new LCD Projector – *Existing projector is for music and art classes along with a portable screen. Look into smart board technology and price tag. Mary B. will be attending an informational session on this technology and will report back. Another option is to look into creating a spot (science room?) where the projector and screen stay and students go to it rather than the equipment moving around.*

VI. Future Meetings/Goals

- a. Fundraising/Plant sale (May) – *Mary B. will train Lynn on how to handle plant sale*
- b. Electronic sign(s)/Monitors
- c. Student ID cards
- d. Gym camera/Concession TV
- e. Webcam in gym
- f. Deferred Projects
- g. Touchscreen for lunchroom
- h. Grade Quick replacement for Webgrader
- i. Edline (Online Family Access)

Other Misc Items Discussed:

January 27th School Open House

- Set up table with committee information on it
- Possibly put together revolving power point presentation
- Leave note on table to stop up in computer lab

Next Meeting 2/11/08

Working Meeting

- Look at hardwiring computer(s) with poor wifi signal
- See if we can extract emails from Hunter System
- Put up new screen in lab and remount old one in library