

## St. Kilian Technology Committee Meeting Agenda

Jenny Trimberger	Paul Blann - ETA	Becky Hielsberg - ETA
Jeff Cain	Kim Wiedmeyer	Cheryl Mueller
Greg Kubisch	David George	

### 2017/2018 Meetings Dates:

Oct-3 Nov-29 Jan-31 Mar-28 May-30

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**October 3, 2017**  
**4:30 PM – Library**

- I. Prayer
- II. Review & Approve Meeting Minutes - Approved
- III. Reports
  - a. ETA Service/Reports
    - i. Updates – ETA is going to upgrade team viewer software that will enhance their ability to support the schools network remotely.
    - ii. Annual cleaning? – Not complete, still need to schedule a time to get this done. Jenny will work with ETA to set a date
    - iii. Server – Need to make a decision on a server for the school. Existing unit is at end of life.
    - iv. Misc – Library computer I failing, need a replacement. ETA took a look and determined they have a unit they could give us as a replacement. It is a used unit but adequate for what is needed in the Library. Lab is working well!! Bulbs are on hand for the smart boards in anticipation of failures. Plotter is having issues, ETA knows and outfit they will contact about possibly repairing. Becky took a picture of the error on the screen and will pass along (Fatal Error 1A39)
  - b. Google Movie/Film making program? (in place of Windows Movie Maker)
- IV. Old Business
  - a. Treasurer Update
    - i. Updated Account Activity Review – At the time of meeting an updated ledger was not received, after the meeting one was emailed. Need to get details on when technology fee gets put into account. Also curious about credits and debits over the summer that seemed odd.
  - b. Website Updates – Few staff members need to update their Bios but otherwise it is up to date.
  - c. Tablet Program
    - i. Updates – Continue to monitor usage and determine need for additional units. Still considering ipads for the younger grades. Also need to look at a smart board for the 3k-4k room. Table is good but smart board would be a better tool that could be more easily utilized by the whole group at one time. The table makes it difficult to include all the children. Is there opportunity to get a unit from the public school??
  - d. Plant Sale
    - i. Updates – Need to change date for next year's pick up. Fun Fest will take place over Mother's Day weekend.
  - e. Google Apps
    - i. Updates – Looking at bringing in trainers for the February professional development day at the school. Continue to encourage the use of Google Apps in the classroom.
  - f. Graduate Surveys
    - i. Updates – Greg will attempt to get this on the website for use this fall

- g. Remind – In place and working well.
  - i. Updates
- h. 3D Printer – Marker Dot III was donated to the school. So far it has made a chair!! School will continue to look for opportunities to integrate into the cubiculum.

**V. New Business**

- a. Accreditation Packet Completion
  - i. Discuss additions, modifications – Need to develop long term plans out into 2020+, considering adding Virtual Reality to the mix in the future.
- b. Lego League – Joops volunteered to run program this year. Looking for login info from the Fritz's. Greg will reach out, to them and pass on to Jenny so team can be put together. Need to consider finding a coach for next year.

**2017-2018 Goals List**

- a. More research on VR
- b. Look at new smart board technology that just displays on the wall and is portable. Maybe an option for the 3k-4k room.