

## St. Kilian Technology Committee Meeting Agenda

Mort Zaydel	Mary Braidigan	<b>Joe Pawlak</b>
<b>Mary Rauch</b>	Brian Dunwiddie	Ryan Radschlag
<b>Karen Kapellusch</b>	<b>Lynn Guyer</b>	<b>Justin Weber</b>
Fr. David La Plante	<b>Greg Kubisch</b>	
<b>Greg Bell</b>	Mark Magruder	
Laurie Bieser (Ent Books)	Jeremy Olejnik	

**October 06, 2008**  
**7:00 PM – Library**

**I. Prayer -**

**II. Review & Approve Meeting Minutes - Approved**

**III. Reports**

- a. Financial Report – Mort Zaydel – [No Update](#)
- b. Entertainment Book Sales – Laurie Bieser – [No Update](#)
- c. Teacher Survey/Training – Karen Kapellusch – [Currently teaching teachers to Use TV's and United Streaming](#)
- d. LCD TV/DVD Players for Spanish Program (press release)– Greg Bell/Mort Zaydel – [Marketing has put out Spanish teaching press release](#)

**IV. Old Business**

- a. Old Technology Issues/Requests (Update Issues List)
  - i. Network performance – [ETA repaired network connections downstairs which were burning out. After repair network was working much better. However not known what was repaired or why, need to work on getting ETA to provide monthly activity reports as well as who the work was being done for \(Parrish/School\) Belief is that their contract is up in January?? The committee needs to sit down and review.](#)
  - ii. 3K internet connection – [Network set up and working](#)
  - iii. LCD TV IR sensor and DVD Player – [Bergman will look at and repair TV. DVD will be returned to Best Buy for replacement.](#)
- b. Budget – [Need to look at creating a budget.](#)
- c. Locate VHS/DVD TV's and locate in library – [TV's have been located.](#)
- d. ETA contract for 2008-2009 – [Mort should have a copy, we need to review as a committee](#)
- e. Art room screen (and projector?) [New screen is only \\$75 but need to verify it is correct size for room.](#)
- f. Band Teacher inquired about use of 'Standard of Excellence' Software.
- g. Fundraising/Plant sale (May) – Organizer? – [Lynn will organize again this year. Pick up day should be before Mothers Day. We should look at starting to sell plants about 4 weeks prior to pick up.](#)

**V. New Business**

- a. New Technology Issues/Requests (Issues List Additions)
- b. Technology Social
  - i. Pick month – [April 19<sup>th</sup> was tentative date. Need to set out snacks such as danishes and sweet rolls for morning masses and sausage and crackers for evening mass.](#)
  - ii. Organizer - [Need some volunteers to organize.](#)
- c. Accreditation binder – [Asked to supply binder w/ constitution and bylaws. Need volunteers for Wednesday Oct 15<sup>th</sup> to answer questions from the committee. Also need to update the Technology Plan and update items completed in the 2006/2007 & 2007 /2008 school years. Some ideas were:](#)
  - i. [Wireless](#)
  - ii. [Hunter System](#)

- iii. TV's
- iv. Video Editing Club – Maybe should look at gadget class after Christmas??
- v. Updated computer lab computers
- vi. Signed on with Faith Websites
- d. LCD TV/DVD Player support – Need someone to take ownership when repairs are needed.
- e. Officers – We should be looking at voting officers at beginning of each year. Maybe vote next month.
- f. Goals/Planning for 2008-2009 – In order of importance: Budget, ETA contract & reporting procedure, organize documentation (on web? Electronically)

**VI. Future Meetings/Goals**

- a. E-rate grant – In the past this program was based on free/reduced lunches. Need to revisit and see if we qualify. Mary R. will look into it.
- b. Deferred Projects from last year
  - i. Student ID cards
  - ii. Electronic sign(s)/Monitors
  - iii. Gym camera/Concession TV
  - iv. Webcam in gym
  - v. Touchscreen for lunchroom
  - vi. Edline (Online Family Access)
  - vii. Grade Quick replacement for Webgrader

- Should consider looking to Home & School to handle some of our fundraisers.