

## St. Kilian Technology Committee Meeting Agenda

Mort Zaydel	Brian Dunwiddie	Ryan Radschlag
Mary Rauch	Lynn Guyer	Justin Weber
<b>Karen Kapellusch</b>	<b>Greg Kubisch</b>	
Fr. David La Plante	Mark Magruder	
<b>Greg Bell</b>	Jeremy Olejnik	
<b>Laurie Bieser (Ent Books)</b>	Joe Pawlak	

2009-2010 Meetings Dates:

Aug-19 Sep-16 Oct-21 Nov-11 Dec-09 Jan-13 Feb-10 Mar-17 Apr-21 May-19 Jun-TBD

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### August 19th, 2009 7:00 PM – Library

#### I. Prayer

#### II. Review & Approve Meeting Minutes

#### III. Reports

- a. Financial Report – Mort Zaydel
- b. Teacher Survey/Training Update – Karen Kapellusch – Karen will continue the teacher training into this year.

#### IV. Old Business

- a. Election of Officers for Technology Committee - Positions are outlined in the Bylaws/Constitution which Mort or Greg B. has a copy of. Primary roles consist of Chair, Vice Chair, Secretary, & Treasurer. We still need to fill the committee positions. Hopefully September's meeting will produce more attendees so we can complete this.
- b. Hardwired network for school building – Still in process, hope to have completed by mid September.
- c. Budget – No solid Budget in place but is an agenda item for this fall. Need to sit with Mort and Martha to discuss.
- d. Entertainment Book Sales – This year the approach is to selling is going to be similar as in the past using historical strategies. Laurie is going to look into past consistent buyers and notify them of the sale in case children have left the school. Rather than giving a couple large prizes we will be breaking it up into many smaller prizes so more people get something for their efforts. Of course we are open to any ideas about how to market the books better and generate more sales.
- e. Plant Sale - Laurie B. is willing to help Lynn with this process
- f. Need a MS Publishers license for Lab

#### V. New Business

- a. Hunter Systems – Giftrak (collaboration with Development) – Mort has the info on this and is pitching to the Development Committee.
- b. Discussion on how to organize/store technology information – Thought came up of having two servers in place. One to house the Teachers and School info and the other for student documentation. Existing server is on its last leg so we may need to look at replacing it at some point anyhow.
- c. New Technology Issues/Requests (Issues List Additions) – Kids in Lab can't access the same site at the same time, hope that new wiring will help this.

#### 2009-2010 Goals List

- a. Budget

- b. ETA Contract & Reporting – In future meetings it would be nice to have the reports from ETA for the previous months services so we can keep tabs on how the system and software is performing.
- c. Organize Technology Documentation (Server)
- d. Establish Officers

**Deferred Projects List**

- a. Student ID cards – Need to check with Mort about if we still want to pursue this. General consensus was to take it off the list
- b. Electronic sign(s)/Monitors – Change to Main Entrance Monitor for daily updates, lunch menu, etc.
- c. Gym camera/Concession TV – Remove from list
- d. Webcam in gym – Remove from list
- e. Touchscreen for lunchroom – Karen will check to see if this is still needed. Greg K. will check costs.
- f. Edline (Online Family Access) – Remove from list
- g. Grade Quick replacement for Webgrader – Happy with Webgrader remove from list
- h. Project Additions & Removal (List by Importance and Feasibility)
- i. Put TV's in other classrooms such as 3k
- j. Smart Boards – Mary was working on a grant last year, need to get an update.
- k. New computers for lab as well as software