

St. Kilian Technology Committee Meeting Agenda

Mort Zaydel	Brian Dunwiddie	Ryan Radschlag
Mary Rauch	Lynn Guyer	Justin Weber
Karen Kapellusch	Greg Kubisch	
Fr. David La Plante	Mark Magruder	
Greg Bell	Jeremy Olejnik	
Laurie Bieser (Ent Books)	Joe Pawlak	

2008-2009 Meetings Dates:

Sep-08 Oct-07 Nov-03 Dec-01 Jan-12 Feb-09 Mar-09 Apr-06 May-04 Jun-TBD

April 6, 2009
7:00 PM – Library

I. Prayer -

II. Review & Approve Meeting Minutes - [Approved](#)

III. Reports

- a. Financial Report – Mort Zaydel – [No Update](#)
- b. Teacher Survey/Training Update – Karen Kapellusch – [Last training class consisted of 3 teachers after school.](#)
- c. E-rate grant update – [Mort sent in signed forms to them so process should be under way soon.](#)

IV. Old Business

- a. Old Technology Issues/Requests (Update Issues List) – [Mort found that ETA is all funded by school so he is going to look into getting that corrected and making sure the Parrish pays its share. Mort is also still looking into the option of upgrading the bandwidth of the internet service. This hinges on the kick backs we will be receiving from the E-rate program.](#)
- b. Budget – [No Update](#)
- c. Hardwired network for school building – [Mr. Gering will do a walk thru to get pricing for materials. Greg B. will work with him to set up the walk thru. Install would consist of volunteer labor.](#)
- d. Plant Sale – [Greg B. has volunteered to write an email to past buyers to advertise the sale. Lynn brought a list of people for him to write to but Mort will need to translate list into email addresses. Mort will have Margaret send the list to Greg.](#)
- ~~e. Computer Equipment Drop-Off/Collection~~
- f. Election of Officers for Technology Committee

V. New Business

- a. New Technology Issues/Requests (Issues List Additions) – [Social needs help to put out donuts and coffee at the 8:30 & 10:45 masses. However there are concerns as to whether this is a good week for social considering there is a first communion mass that weekend resulting in lower volumes at the other masses as well as questions as to whether we will be allowed to set up in the gathering space.](#)
- b. Hunter Systems – Giftrak (collaboration with Development) – [Greg B., Ron Weber, & Matt Stactura need to review Giftrak software program. Basic function of this program is to track donations from both current and past. Cost is \\$995 for purchase and \\$199 for annual support fee.](#)
- c. Discussion on how to organize/store technology information – [Mort finished the Technology document for the Archdiocese. However we still need to collect serial numbers of equipment so we know what machines are where. May be a good idea for volunteer hours. Need to look at everything from computers to phones. Mary R. will look at gathering](#)

equipment serial numbers and software. We need some one to gather a list of user names and passwords.

2008-2009 Goals List

- a. Budget
- b. ETA Contract & Reporting – Reports currently are sent to Martha and Mort then approves. ETA is designating where work is being done.
- c. Organize Technology Documentation (Server)
- d. E-rate grant
- e. Server – Server is aging and needs to be replaced. Maybe want to see if this can be an item to be covered by the auction next fall. Also Parrish will need to help pay for replacement.

Deferred Projects List

- a. Student ID cards
- b. Electronic sign(s)/Monitors
- c. Gym camera/Concession TV
- d. Webcam in gym
- e. Touchscreen for lunchroom
- f. Edline (Online Family Access)
- g. Grade Quick replacement for Webgrader