

St. Kilian Technology Committee Meeting Agenda

Mort Zaydel	Brian Dunwiddie	Ryan Radschlag
Mary Rauch	Lynn Guyer	Justin Weber
Karen Kapellusch	Greg Kubisch	
Fr. David La Plante	Mark Magruder	
Greg Bell	Jeremy Olejnik	
Laurie Bieser (Ent Books)	Joe Pawlak	

2008-2009 Meetings Dates:

Sep-08 Oct-07 Nov-03 Dec-01 Jan-12 Feb-09 Mar-09 Apr-06 May-04 Jun-TBD

March 9, 2009
7:00 PM – Library

I. Prayer -

II. Review & Approve Meeting Minutes - Approved

III. Reports

- a. Financial Report – Mort Zaydel – Not clear where we are at in our account, Mort will try to find out more from Martha.
- b. Teacher Survey/Training Update – Karen Kapellusch – Karen will be putting together a tutorial on Power Point at the end of the month.
- c. E-rate grant – Waiting to hear on what kind of kick back from phone, internet, etc. Considering we will get kick back on internet Mort is going to look into expanding the bandwidth on our service.

IV. Old Business

- a. Old Technology Issues/Requests (Update Issues List)
- b. Budget – Need to find out where we are at in our finances and be sure to track all of years expenses and incomes to see where our money is being allocated.
- c. ETA Contract for 2008-2009 (6/9/2009) – Set meeting with ETA/School/Parish – Mort has already discussed issues with ETA so a meeting is no longer required. Mort has discussed the use of ETA with other parishes but they have not had any issues, however they are also all hardwired. We are going to look at getting the school hardwired and the current quote is for around \$5000 minus a \$500 credit. Greg B. will contact Mr. Gering about options such as he charges us for materials and the install is volunteer work by himself and others. Also need to look at a new server because the one we have is reaching the end of its useful life.
- d. Computer Equipment Drop-Off/Collection – Should eliminate, many electronic stores offer gift cards and such for turning in old equipment, this is no longer worth the hassle.
- e. Election of Officers for Technology Committee
- f. Technology Plan – Mort is going to be updating the technology plan. However he needs an inventory of equipment and software currently held by school. Mary R. will email Mary Braidigan to find out what she was putting together for this in the past. Updated plan is due by 9/1/09 but it would be nice to have this done sooner than later.
- g. Spanish DVD – DVD has been found to be the issue. Karen is looking into getting a new DVD.

V. New Business

- a. New Technology Issues/Requests (Issues List Additions)
- b. Plant Sale Fundraiser – Lynn – Lynn is working on Plant sale and has a great jump start on getting everything together. Historical income for this fund raiser is \$2000 but with the economy the way it is we will need to work harder to achieve this level of income especially considering we will not increase pricing on our end despite a few increases on our suppliers

end. Lynn is looking at different ways to get advertising out there, one option she will look at is in the Sunday bulletin at church. Last date for order entry is 4/9/09!!

- c. ISP Contract – rates/renewal?
- d. Development Meeting Discussion – Need to look at tangible projects such as smart boards and raising funds just for these projects.
- e. Grants – Mary R. is looking into grants for smart boards. Asked to be put in for 5 units, not sure what the grant amount is for but it may come down to requiring matching funds in order to get grant. Mary will check into when we will know.
- f. www.Donorchoose.org – Place to put a project where any one on the net can choose to help your cause and donate funds. Might want to take a look and see if there is potential here.

2008-2009 Goals List

- a. Budget
- b. ETA Contract & Reporting
- c. Organize Technology Documentation (Server)
- d. E-rate grant

Deferred Projects List

- a. Student ID cards
- b. Electronic sign(s)/Monitors
- c. Gym camera/Concession TV
- d. Webcam in gym
- e. Touchscreen for lunchroom
- f. Edline (Online Family Access)
- g. Grade Quick replacement for Webgrader
- h. [Hard wire school](#)