MEETING MINUTES

Team Name:	**SKS Technology Committee**	**Meeting Leader:**	Greg Kubisch
Location:	SKS Library	**Date/Time:**	09/28/2016 5:30pm
Recorder:	Kim Wiedmeyer		

Participants: Greg Kubisch, Kim Wiedmeyer, Chris Hugi - ETA, Becky Hielsberg - ETA, Mrs. Trimberger, Mr. Cain,

Absent: Mike Stahnke, Jeremy Olejnik, Mike Fritz, David George, Jason Hook, Danny Dulak,

Prayer - Greg led the group in prayer.

Item	Discussion	Next Steps & Responsible Party
Review of last month's minutes	May Minutes were approved by the group.	
ETA Update	No major issues were found during the annual cleanup, just minor cable issues.	
	Jenny has a laptop (Jeff's) that is showing the blue screen of death - ETA will look at.	ETA took laptop after meeting.
	Classroom computers/other items that staff do not want/need have been identified.	ETA took items after meeting to recycle.
	Laptops for 3K/4K and 5K teachers - questions regarding payment/delivery. Becky clarified via email on 9/29/16 that payment was received on 6/6/16 and the 2 laptops were configured and left with Mr. Hamilton around 6/7/16.	
	Jenny has been using Mr. Hamilton's laptop - ETA will configure to reflect Jenny's name/info.	ETA will contact Jenny to remote into the laptop and update to her information.
	Jeff mentioned that there is a computer in the lab that appears to have a jammed/damaged headphone jack. Also, some keyboard slides need adjusting - he will take care of those.	ETA will look at the damaged headphone jack to see if it can be repaired vs. taking parts from another computer.
	Contract update - all is good, a 1 year contract is now in place, expiring on 6/30/17. SonicWall will be a 3 year renewal, dividing payments is an option.	

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	Laptop (Ellen Conley's) will be wiped clean and updated to be used for in the library with the Smartboard.	ETA will configure laptop to include Smartboard software/drivers, etc.
Treasurer update	Greg will look into the bank statements closer - Plant sale profit appears to have not been deposited. Tech fee from registration also needs to be added in.	Jenny will get Greg info on the tech fees - numbers/amounts, etc., Greg to follow up.
Committee responsibilities	**Website -** Bio's are a work in progress with all of the new staff. Most things are updated. Jenny and Jeremy will monitor this work in progress. **Google Apps -** committee would like to see more use if possible, lots of potential exists. Jeff has some experience with it - will try having students use google to upload/save documents vs. external hard drive (Danny didn't bring in anyway 🙂) Carmen Klenner has also attended a class, and Jenny, Karen Kapellusch and Dawn Heibler all have been using. Jenny feels that by continuing to introduce/use slowly, staff will embrace this technology.	
Accreditation packet	Committee will work at completing this year.	
Misc.	Danny Dulak suggested updating the DVD/VCR player in the library to just a DVD player. Survey of graduates - Jenny has spoken with HS representative who stated all students are issued a laptop. They will repurpose them if they are able. They like to see students with exposure to Office and Google Apps. Jenny mentioned that updating the phone system is being looked into - along with Dan (maintenance), she will be investigating what features would be needed before quotes, etc. Tablet/Chromebook initiative: Jenny expressed interest in an iPad/Tablet program for the younger grades (3K and up) vs. buying more Chromebooks at this point. School currently has 1 iPad in use used by a 6th grader to work with a tutor. Greg revisited the possibility of the school using an app for relaying messages, etc. called "Remind 101" or "Remind" that Danny mentioned last year. It is a secure texting app, and allows messages to be sent via text, email, web browser or a free downloadable app via Apple/Android. It has been around since 2011. It was thought it could be used for Please remember emails, any other important contact, as well any emergency situation. Due to small attendance at meeting, committee elections did not happen. Greg	Group will keep an eye out for a reasonable or donation of a DVD player. Becky provided a quote on 9/29/16 for 16 iPads and a storage cart. Members should look into this to give feedback.

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	will ask for list of parents who signed up to be on the committee to make sure they have been contacted. It was noted that Jason Schnitzler has moved to another committee, therefore a new treasurer will be needed. As far as responsibilities: Website will be Jenny and Jeremy, Tablet program - committee, Plant Sale - Greg with committee help at actual sale, Google Apps - staff. It was also noted that the DRE has moved to the stkiliancong.org format - Jenny is slowly working on getting the parish side to use it - school staff is using currently.	Greg to get updated list of those who were interested/signed up for committee...
New Business	Greg mentioned the possibility of 3D printing to incorporate with our new science lab - something to keep in mind for the future. Also mentioned Google Expedition - virtual reality learning with goggles. VR will come down in price. Also, maybe offering virtual classes??? Local public schools do this, perhaps SKS can offer other classes to students that we don't have??? Marquette and UWM do this, so that could be an option?? Jenny would like to see the switch in the lab (currently an 8 port) and replace with runs to each unit. A new switch would not be expensive and runs could be done in house as in the past. This would allow for reliability and growth. She would also like to see a color laser jet printer for the lab - sooner vs. later. ETA mentioned that the school server is aging, this needs to be kept on the radar. We could replace the existing server and repurpose it for the Library Circulation Destiny server which is aging as well. We could also go to virtual servers - the lab server is a few years old, and then the lab server could be used for the lab and Destiny. ??Maybe destiny can be run from the cloud, etc... Jeff said that he will continue to use First in Math as the kids really like it. ABC mouse can be purchased for .99 a month - the committee approved this $12 expense. Kid Pix will be approx. $1,000+ and would like to continue to use. ETA recommended that we make sure it will work with the thin client. Home and School may have $$ that can be used for Kid Pix.	ETA will quote for a new switch and printer. ETA can get number on servers and cloud/school server. Can Home and School cover the cost of Kid Pix?? Jenny or Greg to see...
	Meeting adjourned at approx. 6:30pm Next Meeting: Wed. October 26th, 5:30pm in the school library	