

## St. Kilian Technology Committee Meeting Minutes

<b>Mort Zaydel</b>	Jeremy Olejnik	<b>Joe Pawlak</b>
Mary Rauch	Laurie Bieser (Ent. Books)	Danny Dulak
<b>Karen Kapellusch</b>	Lynn Guyer	
<b>Greg Kubisch</b>		

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September 1, 2010  
7:00 P.M. – Room 110

**I. Prayer -**

**II. Review & Approve Meeting Minutes**

*Minutes from the February were approved*

**III. Reports**

**a. Technology Development Plan –**

*i. Thin Client Demo - The thin client demo seems to be working fine. Mary did say that when she was trying to restart her computer, the kids on the other attached computers could cancel the restart.*

*ii. Updated inventory list/development plan – A discussion was held about replacing computers. We decided that it would be best if we don't replace any at this time and work on upgrading the ram.*

**b. ETA Service/Reports**

*i. summer work: 2 annual cleanings were done to all computers*

*ii. ETA tickets- eta will check on the ram situation and see what more would cost.*

**c. Financial Report –***The plant sale additions and deductions were on the statement from Martha. Greg didn't see the payment to eta, but they did get a check about 2 weeks ago. The thin client was already paid for but not on report.*

**d. Teacher Survey/Training Update–** *will be removed after these minutes. Karen is just helping teachers on a case by case issue. No group training at this time.*

**e. Fundraiser Ideas –**

*i. Candy Bars – The letter hasn't gone out yet. The idea came up to just put the payment on people's tuition bill. Greg will talk with Martha about it. Then the letters will be sent home. The responses will go to the office. Then Karen will keep track of who has returned their forms.*

*ii. Golf outing – nothing reported*

*iii. Plant Sale – nothing reported*

#### IV. Old Business

- a. **Hardwired network for school building.** – *Kevin and Greg finished axis points. As long as the lab is okay, Greg will rip out rest of that wiring. The old feed to the lab is still hanging there but will be removed.*
- b. **Budget -** *Need to get it figured out. Greg started some, but not much done. Server needs to be considered for replacement. Eta will get us a cost figure for a new server. When the server is replaced, the old one will go to the parish offices. St Bernard to expire 6/15/11. Sonic Wall maybe one to check out for replacement. They have different levels of filters so staff and student levels could be different. It would be replaced on 7/1/11 if the decision is made to switch. The hard drives also need to be considered for replacement.*
- c. **Old Business Issues/ Requests-**

#### V. New Business

- a. **Assess Ink Jet Printer Usage and Develop Replacement Justification-** *We need to check to see if the Office Max funds are still being given to 3<sup>rd</sup> grade. We can continue with printers as they are as long as money for cartridges can come out of this fund.*
- b. **Plant Sale Promotion -** *The flier for the plant sale can go in the parish newsletter that is mailed to every parish family. The information needs to be in by March to get it to Sue Krebs in time. It was suggested tat it be worked on by the February Technology Committee meeting. It needs to be check out with Shady Lane to see if we can get all price changes and adjustments made by then.*
- c. **Budget Planning:** *The October 6<sup>th</sup> meeting will be dedicated to budget planning.*
- d. **School/Parish Web Site Upgrades –** *Not looked at. We will actually look at the website at the January 5<sup>th</sup> meeting.technology meeting. Greg brought up the point of not many committees post their minutes. Is this something we need to pursue?*

**New Technology Issues/Requests-** *Karen mentioned that Sue still needs a cable to hook up her tv to her computer. eta said that they would get a cable. Jayne's printer is still not functioning correctly. Many computers have had the low virtual memory message on them.*

#### 2009 – 2010 Goals List –

1. **Development Plan: Budgeting, Infrastructure, Opportunity**

#### Deferred Project List

**Additional LCD TVs for remaining classrooms.**

**Items on Development Plan**

**Projects Additions and Removal (List by Importance and Feasibility)**