

St. Kilian Technology Committee Meeting Minutes

Mort Zaydel	Jeremy Olejnik	Joe Pawlak
Mary Rauch	Laurie Bieser (Ent. Books)	Danny Dulak
Karen Kapellusch	Lynn Guyer	
Greg Kubisch		

May 12, 2010
7:00 P.M. – Room 110

I. Prayer -

II. Review & Approve Meeting Minutes

Minutes from the February were approved

III. Reports

a. Technology Development Plan –

i. Thin Client Demo - Mary reported that the demo was set up today and is running. Everything is working except Kid Pix. They will continue to work on that issue.

ii. Updated inventory list/development plan – There are 69 computers in the school, and 7 computers at the parish office and one more that needs to be hooked up for SCRIP.

Greg looked at our plan. the oldest computer in the lab is 2003. Most of them are 2007. 3 computers are 2003 and 1 computer is 2004. Greg revised the plan that Chris gave to the committee and made the following suggestions:

Year 1: 3 thin clients for \$1215; a new server for \$3,500, a new hard drive for \$500, move the old server and hard drive to the parish office. Use the freed up computers in the lab for Sue Hill and to make 25 computers on the same level in the lab.

Year 2: 4 more thin clients and move freed up computers into the classrooms starting with 8th grade.

Year 3: Replace switches, filter, and start to replace older computers.

A discussion about the length of time that equipment is useful was had. Some items have a longer life than what was on the tech plan from eta. It was mentioned that if it still has good use maybe we shouldn't replace it.

It was also brought up that the bandwidth from charter needs to be added. E-rate will reimburse some of this for next year.

A plan was proposed to appropriate money for the thin client in the lab now and a second thin client set up to give one freed up computer to Sue Hill and to leave the other two in the lab to make all 25 of the computers the same. It would take care of our two greatest concerns at this time. It was approved by the committee pending the trial usage of the 1 thin client that is here. If it works how it is expected to work, the committee agrees to the proposal.

b. ETA Service/Reports

i. slower student computers in classrooms Nothing has been done about this yet. It was mentioned that Chris said he might have some extra memory that he could bring over and try in the computers to see if that would speed them up.

ii. **ETA tickets-** *there were two tickets out there both from May 12th. One was for Tony to come and set up the thin clients. That was taken care of. The other one was also for May 12th for Chris to be at SKS. No one is sure what that is for. Greg said he would investigate. The second thing on this ticket is a scheduled cleaning for May 17th.*

c. **Financial Report** – *Mort handed out the reports from Martha. Mort mentioned that we need to find out where the \$200 and \$500 donations for a smartboard went. They are not shown on our statements from Martha. Also the headphone amount of \$138.33 is going to be reimbursed from the public school, and that money needs to be put back into our account. According to the account statement the balance is \$9,208.86 as of the end of April.*

d. **Teacher Survey/Training Update**– *Nothing new in the works at this time.*

e. **Fundraiser Ideas** –

i. **Candy Bars** – *Joe is still working on this. He needs to talk to the company about financing terms. Joe needed to know how many families we have. (124) It was decided that every family would get a box at registration pick up. If they chose to sell the bars they would be responsible for paying the school \$50 for the 50 candy bars. If the parents didn't want to sell the candy bars, they would pay \$25 and not take a box. It was discussed that we would send out a letter before the end of the year to let people know about this new fundraiser. It was suggested that maybe returning families could decide now whether they would sell or pay \$25. It would make it easier when pick up was done in August. Joe will get the information put together so that it can be presented to the School Committee at their meeting. Joe will email members the information soon.*

ii. **Golf outing** – *Mort said that he would investigate this more after school gets out. It was decided that it would be planned for the spring.*

iii. **Plant Sale** – *nothing reported*

IV. Old Business

- a. **Hardwired network for school building.** – *Kevin and Greg didn't get to this. Greg hopes to get this done this summer.*
- b. **Budget** - *nothing*
- c. **Old Business Issues/ Requests-** *none*

V. New Business

- a. **Assess Ink Jet Printer Usage and Develop Replacement Justification-** *Karen talked with Kris about cartridge usage and cost. Kris said that we used about 15 this past year. All of the money came from the Office Max account from the 3rd grade. About 2/3 were color cartridges. Extra large color cartridge costs \$32 and black and white cartridges cost \$18. It was decided that we will stay with this system for as long as there are funds.*

b. **School/Parish Web Site Upgrades** – *Not looked at.*

New Technology Issues/Requests- *Karen mentioned that Jayne Steiner's printer isn't working. Mary said she tried to help with this but it still won't work. It was suggested that one of the color printers from the lab could be moved into Jayne's room. Karen and Mary will work on it. Also Karen's printer won't work with her laptop. She will take it to the 4K room since Lori Gersonde doesn't have a printer at all. Karen will need a laptop compatible printer for her classroom.*

Mort handed out the meeting dates for the next school year. The dates were changed to the first week of each month in order to have Chris from eta able to attend our meetings.

Mort also mentioned that someone at his superintendents' meeting inquired about eta. He mentioned that we were paying too much for this service. His school was going with a different company and Mort suggested that we see how they like it toward the end of next year and possible discuss switching to his company if the other school is satisfied.

2009 – 2010 Goals List –

- 1. Development Plan: Budgeting, Infrastructure, Opportunity**

Deferred Project List

Additional LCD TVs for remaining classrooms. *The TV was moved and hooked up in the 5K room.*

Items on Development Plan

Projects Additions and Removal (List by Importance and Feasibility)