

## St. Kilian Technology Committee Meeting Minutes

<b>Mort Zaydel</b>	Greg Bell	Joe Pawlak
<b>Mary Rauch</b>	<b>Laurie Bieser</b> (Ent. Books)	<b>Danny Dulak</b>
<b>Karen Kapellusch</b>	Lynn Guyer	<b>Jeremy Olejnik</b>
Fr. David La Plante	<b>Greg Kubisch</b>	

**January 13, 2010**  
**7:00 P.M. – Music Room**

**I. Prayer -**

**II. Review & Approve Meeting Minutes**

*Minutes from the November 2009 meeting were reviewed. No changes were made*

**III. Reports**

- a. Technology Development Plan – *Greg wanted to see if the plan was updated with the new numbers. It wasn't send by email. So no update yet. There is also an interest in the savings of using different printers*
- b. ETA Service/Reports – *The login codes haven't been given yet. Ask for in September. We were told work order service report would be on line, but it isn't there. Still interested in the thin client demos to our school.*
- c. Financial Report – *We have \$2,524.45 in the savings account. Mort asked for approval for the purchase of a new laptop computer to go with the SMART board. The cost is \$700. Chris from ETA will purchase it from Dell for us after the funds have been received. The total cost of the SMART Board was \$3,326: \$2,000 came from home and school; \$1,000 from marketing, and \$405 from the Development Committee's mailing for a total of \$3,405. Mort also asked for \$200 to pay a man from St. Mary's that Gail Craig knows who can show us how to install the SMART Board. Approval was given. There has been \$500 donated by a grandmother of a student for the purchase of another SMART Board. There is also a \$1,500 in matching funds grant that Mort mentioned.*
- d. Teacher Survey/Training Update– *Karen hasn't done anything new with the teachers. She is busy learning to use the SMART Board.*
- e. Fundraiser Ideas – *Laurie handed out a summary information sheet for the 2009 entertainment book sale. The total profits were \$1,560.55. She asked if we were interested in continuing with the sale. She will not be doing it again, but will help train someone if we choose to do it again. We need to know by May at the latest if we wish to continue*

*Linda Doll suggested a Christmas Tree Sale. She is interested in being in charge of the fundraiser. We need to invite her to our next meeting to discuss more.*

*Ink cartridge recycling needs to be promoted more. Ideas are to put something in the bulletin. Sue Krebs need to be called by the Monday for the next Sunday's bulletin. We all need to add a message about it on the Please Remember once a month.*

- f. Plant Sale – *Lynn Guyer would like to get out of running the sale. She would help with the sale but not be in charge. Laurie volunteered to help out. Ideas to discuss:*

*coordinate with Market day pick-up, put a check box on the order for asking if they would like to receive an email about the next plant sale, and creating a data base of emails to send to previous buyers.*

#### **IV. Old Business**

- a. Hardwired network for school building. – *We want to start removing old equipment..*
- b. Budget – *Mort will get more numbers from Martha. Greg would like to meet with Martha.*
- c. Old Business Issues/ Requests-

#### **V. New Business**

- a. Hunter Systems - Giftrak: *At this time, there is no more interest.*
- b. Discussion on how to organize/store technology information – *Mort has a locking file cabinet that can be swapped out with the one in the lab.*
- c. Assess Ink Jet Printer Usage and Develop Replacement Justification- *This will become part of the Development Plan.*
- d. School/Parish Web Site Upgrades – *Go out to the website before the next meeting and see how we can improve our website. What changes need to be made?*
- e. New Technology Issues/Requests- *A serious look needs to be taken at the classroom computers for the students. There are many problems with them. The cables in the 6<sup>th</sup> grade room need to be fixed.*

2009 – 2010 Goals List –

1. Development Plan: Budgeting, Infrastructure, Opportunity

Deferred Project List

Additional LCD TVs for remaining classrooms.

Items on Development Plan

Projects Additions and Removal (List by Importance and Feasibility)

Other: *The Home and School meeting needs a computer without any internet block for the internet presentation.*