

## St. Kilian Technology Committee Meeting Minutes

<b>Mort Zaydel</b>	Greg Bell	<b>Joe Pawlak</b>
<b>Mary Rauch</b>	Laurie Bieser (Ent. Books)	<b>Danny Dulak</b>
<b>Karen Kapellusch</b>	<b>Lynn Guyer</b>	Jeremy Olejnik
Fr. David La Plante	<b>Greg Kubisch</b>	

February 10, 2010  
7:00 P.M. – Music Room

### I. Prayer -

### II. Review & Approve Meeting Minutes

*Minutes from the February meeting were reviewed. No changes were made*

### III. Reports

- a. **Technology Development Plan** – *Discussions about Thin Client Demo and Updated inventory list/development plan were tabled because ETA was not present.*
- b. **ETA Service/Reports** – *The login codes discussion tabled because ETA was not present. ETA needs to be made aware about the problems and slowness of the student computers in the classrooms.*
- c. **Financial Report** – *We have \$6,375.86 in the savings account.*
- d. **Teacher Survey/Training Update**– *Karen hasn't done anything new with the teachers. She is busy learning to use the SMART Board.*
- e. **Fundraiser Ideas** – *It was decided to not do the Christmas Tree Sale.*
- f. *It was also decided that we will be done with the Entertainment books.*

*Ink cartridge recycling needs to be promoted more. Ideas are to put something in the bulletin. Sue Krebs need to be called by the Monday for the next Sunday's bulletin. We all need to add a message about it on the Please Remember once a month.*

- g. **Plant Sale** – *We will continue with the Plant Sale this year. The pick up day is the day before Mother's Day, May 8<sup>th</sup>.*

*Orders will have to be ready 3 weeks prior (April 16<sup>th</sup>) One week before orders need to be looked at.*

*All orders need to be due by Wednesday, March 31<sup>st</sup>. We will have the rest of February to get the website working.*

*We will need to put up on the website, in the Please Remember, and the parish bulletin.*

*Lynn will order the truck for May 8<sup>th</sup>.*

*Lynn will work on the marketing end and updating the templates.*

*The idea of a drop box in church was discussed. Possibly put in with the Scrip pick up room.*

*4 areas to address: marketing, financial, data entry and checking, and day of pick up.*

**h. New Ideas** - *We are interested in the candy bar sale or student art work fundraiser. We should set a goal with the kids and then the principal will be on the roof or something else. Ideas need more research and will shoot to present to school committee meeting in March.*

#### **IV. Old Business**

**a. Hardwired network for school building.** – *Some of the hardwiring was pulled out two weekends ago. A plan for the access points needs to be created..*

**b. Budget** – *Greg met with Marth. Greg went over how our account is managed.*

**c. Old Business Issues/ Requests-**

#### **V. New Business**

**a. Hunter Systems - Giftrak:** *Remove from list.*

**b. Discussion on how to organize/store technology information** – *not moved yet.*

**c. Assess Ink Jet Printer Usage and Develop Replacement Justification-** *Tabled*

**d. School/Parish Web Site Upgrades** – *Go out to the website before the next meeting and see how we can improve our website. What changes need to be made?*

**e. Calendar** *Danny did some research on icalendar. Kris would need to use Outlook not Publisher. She would need to save as ics suffix. In 2003 there were too many steps. Chris needs to answer server questions. Danny will talk to Chris.*

**f.**

**g. New Technology Issues/Electronic**

**2009 – 2010 Goals List –**

**1. Development Plan: Budgeting, Infrastructure, Opportunity**

**Deferred Project List**

**Additional LCD TVs for remaining classrooms.**

**Items on Development Plan**

**Projects Additions and Removal (List by Importance and Feasibility)**

**Other: *The Home and School meeting needs a computer without any internet block for the internet presentation.***