

MEETING MINUTES

Team Name: SKS Technology Committee

Location: SKS Library

Recorder: Kim Wiedmeyer

Meeting Leader: Greg Kubisch

Date/Time: 11/30/2016 5:30pm

Participants: Greg Kubisch, Kim Wiedmeyer, Chris Hugi - ETA, Becky Hielsberg - ETA, Mrs. Trimberger, Mr. Cain, Cheryl Mueller, Danny Dulak,

Absent: Jeremy Olejnik, Mike Fritz, David George,

Prayer - Greg led the group in prayer.

Item	Discussion	Next Steps & Responsible Party
Review of last month's minutes	October Minutes were approved by the group.	
ETA Update	<p>New switch was delivered/installed. Jeff and Jenny did the runs to thin clients, servers and printers.</p> <p>Software back up was updated for school and parish.</p> <p>Kid Pix - we need confirmation that it will work with the thin client. Once that is done, we can test and Jenny will approach Home and School about this purchase.</p> <p>Domain renewal has been done through Google for \$12. Also purchased a sub-domain for Marketing (skswi.com), and others can be used as well such as alumni.skswi.com or FunFest.skswi.com.</p> <p>Sonic Wall license has been purchased and set up.</p> <p>Printer has been installed. Jenny just needs help with cloud/Google printing set up.</p> <p>From a technology standpoint, things are good all around.</p>	Becky/ETA to assist Jenny with set up of printer.
Treasurer update	Jenny has not heard from Maria. She requested to see statements from January through April to try and account for some funds.	Jenny still waiting to hear from Maria. She will try and meet with her soon, Greg

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		will join if he is able.
Committee responsibilities	<p>Website - Christmas songs for the Christmas program were uploaded and the link was shared with Mr. Zaffiro.</p> <p>Google Apps - Usage is very good so far, most usage by teachers in grades 3-8.</p>	Jenny will include the link to the songs in the Thursday newsletter for Parents.
Accreditation packet	Committee will work at completing this year.	Jenny will review, Greg will send out to group again for those who have not seen it.
Misc.	<p>Survey of graduates - we will hold off with this until next calendar year.</p> <p>Tablet/Chromebook initiative: on hold at this time, will wait for dinner auction which will happen in 2018</p> <p>"Remind 101" or "Remind" - Currently being set up/sent out to parents emails/cell phone numbers and teachers. Will be used for important school info, i.e. school closing, etc.</p> <p>Things to keep thinking about for the future: 3D printing in the Science Lab, Google Expedition or similar.</p> <p>Danny inquired about how to reach the library/after school learning program via phone - Library extension is the 2nd choice on the school phone system.</p> <p>Also wondering if the DVD player in the library could be hooked up the smartboard instead for a larger viewing area. Will look into...</p>	<p>More info about Remind will go out in Thursday Newsletter, and then a test of it on Friday.</p> <p>Look into hooking DVD player up to Smartboard instead of TV for larger viewing area...</p>
New Business	None at this time	
	<p>Meeting adjourned at approx. 6pm</p> <p>Next Meeting: Wed. December 21st, 5:30pm in the school library</p>	