

## MEETING MINUTES

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**Team Name:** SKS Technology Committee

**Location:** SKS Library

**Recorder:** Kim Wiedmeyer

**Meeting Leader:** Greg Kubisch

**Date/Time:** 05/25/2016 5:30pm

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**Participants:** Greg Kubisch, Kim Wiedmeyer, Jason Schnitzler, Chris Hugi - ETA, Becky Hielsberg - ETA, Mr. Hamilton, Mrs. Rauch, Danny Dulak,

**Absent:** Mike Stahnke, Jeremy Olejnik, Mike Fritz, David George, Jason Hook,

Prayer - Greg led the group in prayer.

Item	Discussion	Next Steps & Responsible Party
Review of last month's minutes	April Minutes were approved by the group.	
ETA Update	<p>ETA contract is up for renewal, current contract expires on June 30th. Becky has sent the contract to Jenny Trimberger for review, but has not heard back...</p> <p>ETA looked at Laptop that was given to them at last month's meeting - it was bad, and replacement arrived - Chris from ETA configured at meeting.</p> <p>Laptops: Jenny will be providing her own laptop, Steve's laptop will not be given to a teacher to use, but will be kept as a spare. 2 laptops will need to be ordered (1 for 5K, 1 for 3K/4K). ETA will price out used vs. new laptops. Going with used units will save some \$ and allow for all laptops to be of similar age.</p> <p>Discussion regarding computers 5K room - 1 pc in the room does not work (ETA will remove), 1 is working fine, and 1 is the teachers old desktop - Mrs. Hill would like this unit to be put into use so the students have 2 pc's in the room to use.</p> <p>DNS change was done by ETA</p> <p>Site Access - ETA blocked You Tube, Kid Pix is no longer a free option - it would require a license per pc at \$50 (1 time fee) per computer. Would need enough to cover 5K class. This will be decided by the new teacher, Jeffrey Cain - he may have other ideas.</p>	<p>ETA to provide a quote on 2 laptops, used and new.</p> <p>ETA will remove the non-working pc in 5K, and will get the old teacher desktop up and running for next school year - this will be done during their cleaning in Aug.</p>

Item	Discussion	Next Steps & Responsible Party
	<p>F/U from last meeting regarding external Hard Drive - Danny to bring in</p> <p>ETA is scheduled to do their annual cleaning on August 25th/26th (date pushed later due to library remodel/computer room carpeting replacement).</p>	<p>Danny will send the external drive to school.</p>
<p>Treasurer update</p>	<p>A recent statement was not received, thus no change/no report at this time. Plant sale net was approx. \$800.</p> <p>A new treasurer will needed as Jason is moving on to School Committee.</p>	<p>Jason will call parish office to get a recent statement</p> <p>New Treasurer will be needed next year.</p>
<p>Committee responsibilities</p>	<p><b>Website</b> - Bio's have been updated, next year's school calendar have been uploaded. Steve mentioned that the homepage pics could be updated</p> <p><b>Google Apps</b> - Greg mentioned that Google has training available. It was discussed if Teachers should be asked to do some of that. Steve mentioned that the High School is offering FREE summer classes on Google for teachers in the district. More details/information is coming soon. Teachers/Jenny will be made aware. It was discussed if incentives should be offered for teachers to encourage attending the classes??</p>	<p>Mr. Hamilton will forward any information when he gets it. Greg will reach out to Jenny to encourage teachers to attend the free classes/access the training Google offers.</p>
<p>Accreditation packet</p>	<p>Committee will address this once Jenny is on board/next year.</p>	
<p>Misc./New Business</p>	<p>Survey of graduates regarding SKS technology - Greg has some questions in mind. It was decided to keep the number of questions around 10. If possible, contact High School to see what their expectations of students are.</p> <p>Danny asked about the school moving towards using an app for relaying messages to parents/classes/staff, etc. He mentioned Remind 101 (Remind.com). It is a secure texting app, and allows messages to be sent via text, email, web browser or a free downloadable app via Apple/Android. It has been around since 2011. It was thought it could be used for Please remember emails, any other important contact, as well any emergency situation. Currently the Arch uses "Power School".</p>	<p>Greg will send out sample questions to the group, and contact Lisa Olson/High School to see who may be able to help us get their expectations for students.</p> <p>Danny will send Mr. Hamilton the information, who will ask other schools if they are using anything similar/get their feedback.</p>

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	The purchasing of new Chromebooks will be evaluated at the beginning of next school year. Current funds will be used for the laptops being purchased	
School renovation/projects	Danny provided the following update on the Library renovation: <ul style="list-style-type: none"><li>➤ Asbestos abatement will occur in July</li><li>➤ Danny will be the point of contact for renovation</li><li>➤ ETA will install a rack on wall, and clean up cables. \$/Funds were budgeted for this.</li></ul>	ETA will come on 6/2 to make changes, and will send out info about what we will need to do during the remodel.
	Meeting adjourned at approx. 6:30pm  Next Meeting: Beginning of next school year, Greg to provide dates.	Greg to provide next year's meeting dates.