

MEETING MINUTES

Team Name: SKS Technology Committee

Location: SKS Holy Family Room

Recorder: Jenny Trimberger

Meeting Leader: Greg Kubisch

Date/Time: 03/29/17 4:00 PM

Participants: Greg Kubisch, Becky Hielsberg - ETA, Paul Blann - ETA, Mrs. Trimberger, Mr. Cain, David George

Prayer - Greg led the group in prayer.

Item	Discussion	Next Steps & Responsible Party
Review of last month's minutes	January minutes approved by group. (No February meeting held.)	
ETA Update	Nothing to report. Very quiet. (Knocked on wooden table for good measure.) Computer lab no issues. (Knocked on wooden table again.) KidPix needs to be installed. (Downloaded on server.) Movie Maker does not work in thin client environment. Contract discussed and accepted at three year term with updated terms. (Remaining banked hours (24-28ish) accessible for use after June 2017.) Discussed server options for upgrade to school side. Looking at possibility of using donated server as parish server. (Dave George donor.)	Jenny will stop slacking and get that installed. Becky to send updated contract for Jenny's signature. Need to review financial aspect of purchasing new server.
Treasurer Update	No new numbers for Technology Account.	Jenny to contact Maria for updated numbers.

<p>Committee Responsibilities</p>	<p>Website: Jenny's information updated to receive tour notices</p> <p>Google Apps: Jeff and Ms. Landvatter attended workshop in February with focus on Google Classroom. Look to implement next fall. Possible August in-service.</p> <p>Chromebooks: Working well. Sent in two Chromebooks for screen replacement. Need to send in another that fell off of a desk.</p> <p>Graduate Surveys: Form created to gather information from current freshman class regarding the types of technology accessed and used for work.</p> <p>Plant Sale: More information to be shared by Greg with confirmation. Documentation to be placed on website. Plant sale to occur May 13th.</p>	<p>Jenny and Staff</p> <p>Jenny</p> <p>Jenny to create form and send link to families.</p> <p>Greg</p>
<p>Miscellaneous</p>	<p>ETA will host a presentation on 3D Printing starting at 11:30 AM on April 27th at their office.</p>	