

## MEETING MINUTES

**Team Name:** SKS Technology Committee

**Location:** SKS Library

**Recorder:** Kim Wiedmeyer

**Meeting Leader:** Greg Kubisch

**Date/Time:** 03/23/2016 5:30pm

**Participants:** Greg Kubisch, Kim Wiedmeyer, Jason Schnitzler, Chris Hugi - ETA, Becky Hielsberg - ETA, Mr. Hamilton, David George,

**Absent:** Mike Stahnke, Jeremy Olejnik, Mike Fritz, Jason Hook, Mrs. Rauch, Danny Dulak,

Prayer - Greg led the group in prayer.

Item	Discussion	Next Steps & Responsible Party
<p>Review of last month's minutes</p> <p>ETA Update</p>	<p>February Minutes were approved by the group.</p> <p>The Library program Follett update has been completed.</p> <p>Replacing of switches in the lab with Gigabit switches has been completed. Minor issue of how the wiring was, so that was re-done to make it better. Since this was done, the Wireless network has had some issues.</p> <p>ETA contract is up for renewal, current contract expires on June 30th. Contract/pricing is based on usage. ETA noted that our usage is good - we are using what we are paying for. Group consensus was to recommend that we keep the contract the same. Both ETA and St. Kilian expressed mutual appreciation for each other.</p> <p>Smartboard in Mrs. Kapellusch's room (5th grade) and Mr. Zaffiro (Music) are experiencing issues. 5th grade has fuzzy edges, Music room shows stars/pixels on display. No replacement parts seem to be available and Mr. Hamilton has received no response from Mitsubishi (manufacturers of the units). Repairing, if a company is found to do it, would probably cost as much as new units. ETA estimated that a new unit would be approx. \$600-\$700 per projector.</p>	<p>ETA will send a Network tech to look into the Wireless issue.</p> <p>ETA will follow normal process of meeting with principal and business office to renew.</p> <p>Group decided that 2 new Smartboard projectors should be a priority over chromebooks. ETA will look at what type of arms/setups are on each unit and will then proceed in ordering 2 new Epson units. (these are the brands other schools are moving towards when ordering/replacing)</p>
<p>Treasurer update</p>	<p>A recent statement was not received, thus no change/no report at this time.</p>	

Item	Discussion	Next Steps & Responsible Party
Committee responsibilities	<p><b>Website</b> - Jeremy was not present at meeting, no update.</p> <p><b>Google Apps</b> - Greg showed the group a basic idea of what he hopes to use for email distribution lists. Group helped change some settings to move towards achieving this. Greg will look into this a bit more to make sure settings will work as hoped.</p>	
Accreditation packet	<p>The first 2 sections were reviewed by the group, making the changes we could. More will be reviewed/updated at next meeting.</p>	<p>Mr. Hamilton will update some of the numbers/demographics.</p>
Misc./New Business	<p>Survey of graduates regarding SKS technology - Jeremy volunteered to set these surveys up online for graduates/teachers/parents to complete. He just needs to know what questions should be used.</p> <p>Last month's decision about purchasing more Chromebooks has been paused due to the need to replace Smartboards. Group felt they were more important at this time. Current usage of Chromebooks is ok per Mr. Hamilton. Group felt we could look at purchasing more next year. Plant sale could advertise that profits will be used towards that purchase.</p> <p>Plant sale - Greg has received the information. Most pricing is the same. He has given a copy to Danny who will work on getting an online order form together to begin orders soon after Easter Break.</p> <p>The part-time technology teaching position is still open with no applicants. It is for 3 days a week. Mr. Hamilton asked the group to spread the word if they know of anyone who may be interested.</p> <p>Mrs. Able needs a box for the bigger ink cartridges. We are unsure if there is a size restriction on how big the return box can be??</p> <p><b>**Follow up from last month - we did not follow up on this**</b> 1 Chromebook has a problem with the screen - it is showing a negative/distorted color. Chris noted that the devices are known for a bad cable/ribbon in the hinge area. It may still be under warranty, or insurance could possibly be utilized.</p>	<p>Survey questions will need to be decided.</p> <p>Greg will look for a box for the larger ink cartridges.</p> <p><b>ETA took the Chromebook and will investigate as to what needs to be done.</b></p>
	<p>Meeting adjourned at approx. 6:20pm</p> <p>Next Meeting: April 27th, 5:30 pm, School Library</p>	